

**All India Institute of Medical Sciences (AIIMS), Madurai**  
**(Mentor Institute – JIPMER Puducherry)**  
**ACADEMIC SECTION**

AIIMS Madurai/MBBS/2023-24

19-08-2023

**NOTICE**

**Instructions to parents and students who have been allotted MBBS seats in AIIMS  
Madurai Campus after **Second round** of seat allotment by MCC**

All India Institute of Medical Sciences, Madurai, an Autonomous Institute of National Importance is one of the new AIIMS and apex healthcare Institute established by the Ministry of Health and Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojana (PMSSY). JIPMER, Puducherry has been designated as the Mentor Institute for AIIMS, Madurai (Tamil Nadu).

Students who are allotted seats at AIIMS Madurai should report to  
JIPMER Puducherry campus to complete the admission

Dear students and parents,

*Congratulations on provisional allotment of MBBS seat in AIIMS Madurai!*

Please download and read this document carefully. Read the AIIMS Madurai MBBS Prospectus for the academic year 2023-24 carefully and thoroughly.

<https://jipmer.edu.in/announcement/neet-ug-mbbs-2023-2024-admission-aiims-madurai>

The reporting venue, dates\* and time for the admission process are as follows:

**Admission Venue:** Mini Auditorium, Fourth Floor, JIPMER Academic Centre (JAC).  
**#Reporting Dates: 22.08.23, 23.08.23, 24.08.23 & 25.08.23 (Tuesday, Wednesday, Thursday & Friday) 9 AM**

\*Subject to changes by Medical Counselling Committee (MCC).

**# AIIMS Madurai will not be responsible for delay in the candidate's arrival.** Since the admission process and the medical board will span over a period of two days, candidates are therefore advised to make necessary own arrangements accordingly.

Tasks to be completed before reporting:

1. All the candidates should fill an online Google form (e-form) by clicking the link below before reporting for admission: <https://forms.gle/jYFN2Buw1RbFZQxBA>

A soft copy of the allotment letter and recent passport-sized photograph should be ready to be uploaded on the form. Provide separate email IDs and mobile numbers for candidates and parents. Take a printout of the submitted form.

2. Forms to be printed/filled and brought to the venue:

- a) Print out of the Google form submitted as mentioned above.
- b) A demand draft for Rs. 1628 (as detailed in page no. 12 of AIIMS Madurai MBBS prospectus).
- c) ID card form – all the fields should be filled and in block letters (**Annexure 3**)
- d) Hostel application form (if applicable) (Annexure 2)

On the day of reporting:

1. Students can enter JIPMER Academic Centre (<https://goo.gl/maps/kpsijrtceQR5QRfV7>), after showing an allotment letter to Security personnel at the entrance of the venue from 9 AM on the above-mentioned dates. Candidates reporting to the admission venue after 11:00 AM on a given day will have to return on the next day for admission. To ensure completion of admission procedures on time, candidates are advised to report on the above-mentioned dates and avoid reporting on the last date of reporting, i.e., 04.08.2023. The candidates MUST carry a valid photo ID proof & seat allotment order with them all the time. Only candidates will be allowed inside Academic Centre and seating arrangements for accompanying persons are made at Community Hall  
<https://goo.gl/maps/gBwZMVmmzJ4UzAdM7>

2. Certificate verification: The candidates should produce the following for verification and submission.

- Printout of the Google form mentioned overleaf,
- All the certificates in original (Annexure 1),
- One photocopy (Xerox) of each of the certificates,
- Six passport size photographs,

**NOTE:** Failure to produce any of the required certificates in original and their photocopies during verification will lead to forfeiture of the allotted seat. No additional time or opportunity will be provided for producing the certificates.

**Signature verification:** Signatures and Fingerprint impressions of candidates will be obtained for verification with NTA NEET data.

**Payment of Academic and Hostel fee:**

Candidates who have successfully completed the certificate verification should deposit the academic fee (Rs. 1628) and Hostel fee (Rs. 4228, if opting for hostel) separately in the form of Demand draft in favor of AIIMS Madurai, payable at Puducherry. Refer to the prospectus for correct split-up of fees (as given in page number 12 of AIIMS Madurai MBBS prospectus). Fee once paid cannot be refunded under any circumstances. Admission cannot be claimed based solely on fee payment.

**Medical Examination:**

After successful certificate verification, the candidates will undergo medical examination by a duly constituted Medical Board of JIPMER. The venue for the Medical board will be intimated on the day of reporting.

**Signing of honour code:** Candidates and parents should sign a document pledging to abide by the Honour code and AIIMS Madurai Rules and Regulations.

**Admission order:**

Subject to successful certificate verification, medical board examination, payment of fees, and satisfying all the admission criteria, admission orders will be issued to the students.

**Hostel accommodation: (Separate for boys and girls)**

Submit hostel application form if hostel accommodation is required (Annexure 2). Hostel accommodation will be provided only to outstation students after the completion of the admission process.

Facilities available in hostel rooms: Sharing accommodation with cot, a small storage, cupboard, table, and chair. Things that may be brought by the students: mattress, pillow, bed sheet, pillow cover, bucket, mug, and personal items.

**Identity (ID) card:**

Submit the filled-in ID card application form (Annexure 3) to the admission team. It will be issued to the candidates when ready. Local address should be entered in the application form (hostel room address after room allotment by those who seek hostel accommodation).

**Commencement of classes:**

- Inaugural session and address by the Executive Director: As per MCC schedule.
- Foundation course and Phase I MBBS classes from: As per MCC Schedule.
- Attendance in Foundation Course is mandatory. No leave of any kind will be permitted during this period

**Important note:**

1. AIIMS Madurai reserves the right to make changes in the information provided in this document based on the directives from the competent authority & Government of India. This cannot be quoted for any sanction.
2. For all up-to-date information including changes in the admission process, please check JIPMER website <https://jipmer.edu.in/aiims-madurai> and MCC website <https://mcc.nic.in/#/home> from time to time.

**Executive Director**  
**AIIMS Madurai**

List of certificates to be submitted at the time of admission:

1. **Identity proof** (as mentioned in the NTA NEET Information Bulletin)
2. **Admit Cards of Exam:** Issued by NTA.
3. **Result/ Rank letter:** Issued by NTA.
4. **Provisional allotment letter** generated on-line.
5. **Proof of Date of Birth** (Birth Certificate or X Std. Certificate).
6. **Xth Std marksheet.**
7. **Pass Certificate:** Of the qualifying examination.
8. **Statement of marks:** Of the qualifying examination.
9. **Character and Conduct Certificate** from the Head of the Institute last studied.
10. **Residence Certificate** issued by Revenue Authority not below the rank of Tahsildar /Aadhaar card.
11. **For Other Backward Classes:** Valid Non-Creamy Layer OBC certificate as detailed in JIPMER MBBS 2023-24 Prospectus page number Nine should be produced. Refer to the central list of OBC categories at [http://www.ncbc.nic.in/User\\_Panel/Central\\_List\\_State\\_View.aspx](http://www.ncbc.nic.in/User_Panel/Central_List_State_View.aspx) (Format as mentioned in the NTA NEET 2023 Information Bulletin).
12. **For Scheduled Caste/ Scheduled Tribe, a Community Certificate, recently obtained from the competent authority** – (as mentioned in the NTA NEET 2023 Information Bulletin)
13. **For Economically Weaker Sections (EWSs) candidates:** They should produce the required In- come & Asset Certificate as (as mentioned in the NTA NEET 2023 Information Bulletin)
14. **Transfer Certificate:** Issued from the Head of the Institution last studied **or Migration Certificate**
15. **For PwBD candidates:** Medical Certificate from the authorised centers as listed in the as in NTA NEET 2023 Information Bulletin.

**All India Institute of Medical Sciences (AIIMS), Madurai**  
**Hostel application form**

Name in full (Block Letter) :

NTA NEET Roll No

Gender :

Passport  
Size Photo

	Father	Mother
Name		
Occupation		
Income		

Date of Birth :

Whether scheduled caste/tribe (Yes/No) :

Class to which admitted/studying :

Permanent Address :

Phone No. (Land line)

Mobile:

E-mail address

Persons to be notified in an emergency

I. (1) Name :

(2) Relationship :

(3) Address :

(4) Phone No. (Land line) Mobile:

(5) E-mail address :

II. (1) Name :

(2) Relationship :

(3) Address :

(4) Phone No. (Land line) Mobile:

(5) E-mail address :

I request you to allot me a room in the hostel.

Date:

Signature of the Applicant

Please note that you will be paying hostel fees at the beginning of every year

## **DECLARATION BY THE CANDIDATE**

I \_\_\_\_\_ Daughter / Son of \_\_\_\_\_  
studying in \_\_\_\_\_ course, AIIMS Madurai (GMC Ramanathapuram) do hereby declare that the information furnished in the application is true. I also declare that I have read the Hostel Manual thoroughly and carefully and I bind myself to obey the rules and regulations of the hostel in force and to abide by the orders given by the authorities from time to time with regard to my conduct, discipline & studies. I will take care of all the hostel articles, books & furniture entrusted to me and I will be responsible to make good any loss or damage to the hostel property. I will also abide by the rules governing the college bus. I agree to take the decisions of the Director/Dean (Academic)/Warden as final. I will remit all dues to the hostel promptly as and when notified.

I am aware of the Supreme Court order of May 2007 that ragging is a CRIME and punishable under Indian penal code. I undertake that I shall not indulge in ragging activities in any form.

Station:

Date:

Signature of the Applicant

---

## **DECLARATION BY THE PARANT/GUARDIAN**

I hereby declare that the information furnished in the application is true and no relevant fact is or has been suppressed. I also declare that I hold myself responsible for prompt payment of all dues to the hostel in respect of my daughter / son named \_\_\_\_\_ during the period of his/her stay in the hostel and thereafter until the accounts are cleared. I also undertake to be responsible for his/her good conduct and discipline.

Station:

Date:

Signature of Parent/Guardian

(If Guardian, relationship:)

Address:

---

## **FOR OFFICE USE ONLY**

Name of the Hostel: \_\_\_\_\_ Type: \_\_\_\_\_ Room No. \_\_\_\_\_

Date of Admission to Hostel: \_\_\_\_\_ Amount paid: \_\_\_\_\_ Receipt No. \_\_\_\_\_

Dt. \_\_\_\_\_ Allotment Status: Confirmed Rejected / Any other \_\_\_\_\_

Signature of the Hostel Warden

Signature of Dean (Academic)

**Annexure 3:**

Recent passport  
size photograph

**AIIMS Madurai**

**Identity card application form for students**

**(All fields are mandatory and to be filled in block letters)**

AIIMS Madurai Roll number (will be given at the time of admission) :							
Name of the student (in full):	:						
Course :							
Campus :	AIIMS Madurai (GMC Ramanathapuram)						
Date of birth (DD/MM/YYYY) :							
Date of admission :							
Blood group :							
Mobile number :							
Emergency contact number :							
Aadhaar number :							
Email ID :							
Present residential address: (Hostellers will fill their room number after room allotment) :							
Pin code	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>						
Signature :							
Date of application :							
For office use							
ID card printed on :							

## **Additional information:**

### How to reach Puducherry (Pondicherry)?

You can reach Puducherry by road or rail. The nearest airport is at Chennai, which is 160 km by road. JIPMER is located on the Tindivanam-Puducherry Highway.

<https://goo.gl/maps/nH67DbF8eJFk7ASD7>

### Location of the admission venue:

Mini Auditorium, Fourth floor, JIPMER Academic Centre.  
(<https://goo.gl/maps/kpsijrtceQR5QRfV7>).

### Outlets for taking print-out:

It is advisable to get all the annexures printed out from your hometown. A facility for printing is located within Harvey House I hostel building and is open from 10 AM to 5 PM.  
(<https://goo.gl/maps/wG5Jf4RNZvy8TtwBA>)

### Waiting area of parents or accompanying persons:

Accompanying persons and parents are not allowed inside the Academic Centre building (except for PwD candidates who require assistance). A waiting area for parents or guardians has been arranged at Community Hall <https://goo.gl/maps/gBwZMVmmzJ4UzAdM7>.